



EMPLOYMENT OPPORTUNITY

POSITION: Nutrition Assistant (On-Call)
LOCATION: Wiikwemkoong Board of Education Schools
SALARY: Starting Salary @ \$21.79 per hour
START DATE: Immediate On-Call

Under the direct supervision of the Nutrition Coordinator and general direction of the Senior Business Official, School Principal, and Superintendent of Academics/System Principal.

RESPONSIBILITIES:

- **Food Preparation** - Maintain high standards of quality control for food production and service, according to Food Handler's Training, follows operational procedures and menu plans for each week in addition to being entirely responsible for preparation of food for students consisting of hot and cold food menu items.
- **Sanitation, Safety and Security**- Maintain an environment conducive to protecting the health and well-being of the school's children through quality assurance of food safety, sanitation standards and allergy review.
- **Customer Service**- Provides a positive, professional, and friendly service.
- **Equipment Use and Care** - Ensures proper use and care of all equipment.
- **Professional Excellence**- Performs all duties and responsibilities in an ethical and professional manner.

QUALIFICATIONS:

- Grade 12 Graduate.
- Minimum Food Handler's Certification or willingness to obtain
- Food Service Worker Diploma considered an asset while experience working within a cafeteria, restaurant or other food service industry considered an asset.
- Knowledge of basic math related to quantity food preparation and service.
- Ability to stand for 3 hours at a time and to perform work-related activities efficiently with limited supervision and under pressure.
- Knowledge and appreciation of Anishinabek culture, traditions, language and history.
- Provide a cover letter, resume, and three current work-related references.
- Provide a current original vulnerable/criminal reference check (within the last 90 days) upon offer of employment.

DEADLINE:

ON-GOING

DIRECT APPLICATIONS TO:

"Nutrition Assistant On-Call"
Wiikwemkoong Board of Education
34 Henry Street Wikwemikong, ON P0P 2J0
Email: applications@wbe-education.ca
Tel: 705-859-3834 Fax: 705-859-3787

Preference will be given to Indigenous applicants. Self-Identification is encouraged.

Only those selected for an interview will be contacted.